

Defense Logistics Agency Foundation
Board of Directors Minutes (FINAL)
Meeting #17
April 6, 2016

The following reflects the proceedings from the seventeenth (17th) meeting of the DLA Foundation Board held in person on April 6, 2016. The meeting was called to order at 6PM by the Chair of the Board, Ms. Mae DeVincentis, and adjourned at 7:30PM.

ATTENDEES: The following Directors, constituting quorum of the Board participated in the meeting:

Mr. Ted Case (SES) (by phone)
Ms. Mae DeVincentis (SES, Ret.)
Ms. Christine Gallo (SES, Ret.)
Mr. Jim McClaugherty (SES) (by phone)
Ms. Jill Pettibone (SES, Ret.)
MG Hawthorne "Peet" Proctor (USA, Ret.)
Mr. Michael Scott (SES)

The following Directors were unable to participate:

Mr. Charlie Lilli (SES)
VADM Keith Lippert (SC, USN, Ret.)
VADM Al Thompson (SC, USN, Ret.)

"Friends of the Foundation" who participated are:

Mr. Steve Chertock
Mr. Dan Daddario
Mr. Dan DeVincentis
Ms. Liz Mullen
Mr. Tim Murray
Ms. Linda Williams

AGENDA ITEMS:

1. OPENING COMMENTS: Ms. DeVincentis, Chair of the Board, opened the meeting at 6PM. Ms. DeVincentis thanked NES Associates, Mr. Tim Murray and Ms. Liz Mullen, for their continuing exceptional support to the DLA Foundation. Ms. DeVincentis thanked them for the use of their conference room for the meeting.
2. APPROVAL OF MINUTES FROM PREVIOUS DLA FOUNDATION BOARD MINUTES: The minutes from the Board meeting #15 on October 7, 2015, were unanimously approved, as were the minutes from the Board meeting #16 on December 15, 2015.
3. COMBINED FEDERAL CAMPAIGN (CFC) STATUS:

A. DONATIONS: Ms. DeVincentis reported that information on donations made to the DLA Foundation through the CFC was coming in and that several checks had been received. There are also pledges from the National Capital Region which have been received. Some of the

donations show the donor's name and others say "anonymous." Thank-you letters will be issued to those donors if the donor's name and address are obtainable.

ACTION ITEM: Ms. Gallo will issue thank-you letters to donors who are identifiable.

ACTION ITEM: Messrs. Case and Scott will work to change the process so that monthly checks will not be the routine way that the DLA Foundation Board receives contributions through the CFC process.

B. NEXT CFC CAMPAIGN IN FALL 2016: Ms. DeVincentis began the conversation of what the Board needs to do differently for the upcoming CFC campaign. Mr. McClaugherty indicated that he had communicated with the various DLA field sites and that each site will designate a retiree to be the Board's contact person for setting up DLA Foundation tables and publicity at the various CFC events. The DLA Foundation CFC materials will be mailed to a personal address, rather than to an address on the military base.

ACTION ITEM: Mr. McClaugherty will continue to work with the DLA field sites and will provide a list of DLA Foundation CFC contact people at each DLA site.

ACTION ITEM: Mr. Case will work with Mr. Murray, NES Associates, to assure that the DLA Foundation CFC number is visible on the DLA Foundation website.

ACTION ITEM: Ms. Gallo will provide to Mr. DeVincentis a list of the email addresses which were obtained during the two processes of sending thank-you letters to the donors to the DLA Foundation wine-tasting fund-raiser and to the 2015 Golf Outing #3 fund-raiser.

4. FUNDRAISING COMMITTEE: Discussion centered around the advisability of holding a wine-tasting fund-raiser. MG Proctor reported that \$49,096.24 had been raised in 2015 from the wine-tasting and the golf events. There was discussion about how to get even more DLA employees aware of and interested in the DLA Foundation programs. The DLA Foundation is interested in raising additional money for scholarships but also in improving the lives of the DLA employees. Discussion centered around how the Foundation could sponsor lunch-time seminars at DLA sites and could discuss topics of general interest, such as "will preparation, spiritual development, health and well-being."

ACTION ITEM: Messrs. Case and Scott will determine the recommended date for a 2016 wine-tasting event.

ACTION ITEM: MG Proctor will identify the various events that the DLA Foundation could sponsor which would support the on-going "Resiliency Program" being promulgated throughout the DLA structure.

ACTION ITEM: Mr. Daddario will identify the process to be followed so that the DLA Foundation can have a display at the annual DLA Family Day event.

5. FINANCE AND BUDGET COMMITTEE: Mr. Scott stated that there are \$51,714.00 in the bank, and that when the CFC checks handed over tonight, that amount will increase. Mr. Scott reported also that the DLA Foundation revenue generation has put the reporting required into a higher level, called the "990 Easy Form" and that it is due to the IRS by May 15, 2016.

6. RESOURCE AND PROGRAMS COMMITTEE:

A. 2016/2017 SCHOLARSHIP PROGRAM: Ms. Pettibone indicated that the application deadline had been moved from April 1, 2016 till April 15, 2016. Ms. Pettibone reported that as of April 6, 2016, 127 applications had been received and completed. Ms. Pettibone stated that orientation with 2 training sessions had occurred. Ms. Williams reported that fewer questions about the process had been received this year from applicants. Ms. Pettibone stated that announcement of the scholarship recipients would occur about May 30.

ACTION ITEM: Ms. Gallo will incorporate in a new DLA Foundation flyer, the names and DLA sites of those scholarship recipients.

B. SPECIAL CIRCUMSTANCES SCHOLARSHIPS: There was discussion to clarify the Board's policy concerning the three categories of scholarships which the Board awards. It was re-affirmed that the competitively-awarded DLA Foundation and the MG Henry scholarships would be available for a year and that the Special Circumstance scholarships would be awarded for one year of college/technical school funding to each eligible relative.

7. COMMUNICATIONS: Ms. Gallo reported that letters of appreciation had been issued to the 57 people/companies who had contributed to the 2015 Golf fund-raising events.

8. LOCAL CHAPTERS: Mr. McClaugherty indicated that he is in contact with the various DLA site representatives at New Cumberland, Philadelphia, Richmond, Battle Creek and Columbus. Mr. McClaugherty stated that Columbus would be hosting a golf fund-raiser on 16 or 23 July, 2016.

9. OPEN DISCUSSION: Ms. DeVincentis recognized the far-reaching ideas expressed at an earlier time by Ms. Liz Mullen, NES Associates, to pursue to raise more funds. At Ms. DeVincentis' request, Ms. Mullen voiced her ideas. Ms. Mullen identified these as options: brew class; cooking class; beer bus tour; Old Town boat tour; and seminars at DLA sites covering the topics of retirement planning, healthful practices, debt relief practices, financial planning, social security benefits. Ms. DeVincentis thanked Ms. Mullen for her imaginative ideas and her support to the DLA Foundation.

Ms. DeVincentis adjourned the Board meeting at 7:30 PM. The next meeting is tentatively scheduled for July 13, 2016, although there is a possibility that a meeting may be needed before that date.